

State Center City Council
Regular Meeting Minutes
September 19, 2023
State Center City Hall

Mayor Pfantz opened the council meeting at 6:30 p.m. Present were Quick, Darrow, Grant, Nichols, and Shaffar. Absent: None. Also present were L. Bearden, J. Thomas, Jesse Toyne, J. Robinson, B. Pfantz, T. Hillers, C. Davis, Melissa Waterman and Todd Funke.

- Council was informed that T. Collier had stopped at city hall late in the afternoon to inform the clerk that he needs to postpone his property infraction hearing.
- At 6:30 p.m. Mayor Pfantz opened the public meeting regarding the proposed annexation east of the current city limits. There were no comments or questions. Mayor Pfantz closed the public meeting.
- T. Funke addressed the council regarding an old coin and uniform button he has recently located while metal detecting in State Center.
- Motion by Darrow, 2nd by Quick approving the consent agenda including Res. 24-08 monthly transfer resolution totaling \$26,716.95. Motion passes 5-0 roll call.
- Motion by Grant, 2nd by Darrow to approve and adopt the following as required to receive the recently awarded CDBG tree planting grant in amount of \$50,000.00:
 - *Region 6 Resource Partners Professional Administrative Services agreement
 - *Certification of Compliance CDBG Procurement Standards
 - *Procurement Policy *Equal Opportunity Policy Statement
 - *Code of Conduct Policy *Affirmative Fair Housing Policy (will be published)
 - *Residential Anti-discrimination and Relocation Assistance Plan
 - *Policy on the prohibition of the use of excessive force
 - *Affirmative Action program Equal Employment Opportunity StatementMotion passes 5-0 with a roll call vote.
- Motion by Quick, 2nd by Grant approving payment in amount of \$318.26 to Andrew Wright for sewer improvement overcharge. Motion passes 5-0.
- Motion by Grant, 2nd by Darrow setting State Center Begger's Night as Oct. 31 from 5-7 p.m. Motion passes 5-0.
- Motion by Grant, 2nd by Shaffar approving the rehire of Mike Kielly as a part-time employee at his previous wage of \$30.00/hr to do project planning. Motion passes 5-0.
- Motion by Grant, 2nd by Nichols to move the closed session to the end of the agenda. Motion passes 5-0.
- Motion by Darrow, 2nd by Quick to accept the resignation of Jeff Robinson with Sept 29th as his last day. Motion passes 5-0. Jeff was thanked by the council for his many years of service to the city.
- Motion by Darrow, 2nd by Grant to appoint current employee Jesse Toyne as Acting Electric Superintendent with an increase in wage of \$2.40/hr to \$36.77/hr. There will be a review after 6 mo. Motion passes 5-0.
- Motion by Darrow, 2nd by Grant to post advertisement for a lineman position. It will be posted with IAMU, at City Hall and in the Mid Iowa Enterprise. Motion passes 5-0.
- Robinson stated that putting some type of "street lighting" on exiting poles in the vicinity of 1st Ave N and 7th St could work for some improvement to nighttime visibility at that intersection.
- There was no public works update, Pitzen had provided a report.
- Quick moved to adopt Res. 24-12 approving payment of pay application #10 to WRH for work on the R/O project in amount of \$296,173.80. Darrow 2nd; Res. 24-12 is adopted 5-0 roll call.
- Quick moved to adopt Res. 24-11 approving the purchase of a 2024 Tahoe and upfitting from Karls Chevrolet in the amount of \$ 58,215.14. The vehicle is being purchased with

proceeds from the sale of the 2022 Tahoe for \$59,000.00. Nichols 2nd; Res. 24-11 is adopted 5-0 roll call.

- B. Pfantz shared recent hydrant flow testing results. Leaking hydrant information has been passed on to public works. He also explained the method for opening and closing hydrants to dispel a misconception that the flow testing was a cause of water main breaks.
- Motion by Grant, 2nd by Harlan to enter closed session at 7:45 p.m. pursuant to Iowa Code: 21.5(1)j. To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. The minutes and the tape recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed. Motion passes 5-0.
- Motion by Darrow, 2nd by Grant to return to open session at 8 p.m. Motion passes 5-0. There was no action taken after the closed session.
- There being no further business, motion by Grant, 2nd by Darrow to adjourn at 8:00 p.m. Motion passes 5-0.

CLAIMS APPROVED 9.19.23

VENDER	DESCRIPTION	AMOUNT
ACCESS SYSTEMS	NEW COPIER/SET UP	4,646.00
AIRGAS	CHEMICALS	90.00
ALLIANT	GAS UTILITY	622.43
ARNOLD MOTOR SUPPLY	VEHICLE MAINTENANCE	445.30
AT&T MOBILITY	SCPD WIRELESS	170.63
B&B TRANSFORMER	ELECTRIC DISTIB TRANS	2,000.00
BDH TECHNOLOGY	SET UP SERVER	1,725.00
CENTRAL IOWA DIST	MARKING PAINT	279.00
CSB VISA	OFFICE SUPPLIES/ANNUAL FEES	3,079.76
CSB VISA	ELECT PHONE DATA/FLAG	55.56
CINTAS	MEDICAL SUPPLIES	367.90
CONTINENTAL RESEARCH	MASTER BLASTER	261.91
CORE & MAIN	WATER DEPT OPERATING SUPPLY	915.71
CRAWFORD TRENCHING	FIRE STN AIR CONDITION REPAIR	335.00
DAN'S AUTO	PD VEHICLE REPAIR	1,490.12
DIAMOND VOGEL	STREET PAINT	1,146.20
DOUBLE H CONCRETE	3RD AVE ST PATCH	4,700.00
HEIMAN FIRE EQUIPMENT	DRAIN KIT	188.36
HILLERS LEGAL	LEGAL FEES	1,732.50
HOME RENTAL CENTER	CHAINS, BAR & TRIMMER	312.99
HOMETOWN FOODS	TESTER BATTERIES, WATER	26.43
I&S GROUP	ENGINEERING FEES	13,343.45
IOWA ONE CALL	LOCATES	35.10
IRON MOUNTAIN	SHREDDING SERVICES	117.86
JENSEN FORD LINCOLN	VEHICLE REPAIR/MAINT	272.64
BECKY KIELLY	JANITORIAL SERVICES	275.00
MARSHALL CO TREASURER	TAXES	4,218.00
MAUER SUPPLY	PWR WASHER/SWEEPER	5,057.00
MCMASTER-CARR	EXTR PRESSURE WATER HOSE	199.27
MELEE LLC	DESIGN WORK	678.90
MENARDS-	TRAINING, BLDG REPAIR, SUPPLY	669.94
MARSHALLTOWN		
METERING & TECHNOLOGY	3 HP RADIO BOARDS	1,555.72
MICROBAC LABORATORIES	WATER/WASTEWATER TESTING	632.75
MID IOWA ENTERPRISE	PUBLICATIONS/ANNUAL SUBC	160.72
MIDWEST RADAR	PD ACI & MPH	120.00
MIKE WALTON	WINDOW CLEANING	55.00

MUSTAINE'S TOWING	GRASSRIG TO MTOWN	140.00
NELSON FABRICATION	AMBULANCE REPAIR/MAINT	1,194.00
NEW CENTURY FS	FUEL CHARGES	3,122.02
PARTNER COMM	PHONE/INTERNET	1,126.46
PETTY CASH FUND	REIMBURSEMENT/POSTAGE	51.78
RANDY'S PEST CONTROL	PEST CONTROL	185.00
RANGEMASTERS	UNIFORM	103.49
REGION 6 RESOURCE	R/O CDBG ADMIN	392.00
SEI	ELECTRIC PLNT ALARM MONITOR	597.96
SHERMCO INDUSTRIES	ELECT ENGINE MAINT.	9,925.00
SKARSHAUG TESTING	GLOVES FOR TESTING	770.12
STONE SANITATION	GARBAGE SERVICE	430.68
T&R ELECTRIC	MISC ELECTRIC SUPPLIES	315.00
TODD ROGERS-MASONRY	POWER PLANT BRICK WORK	4,958.00
US CELLULAR	FIRE & EMS CELL	108.93
US CELLULAR	PHONE/IPAD CHARGES	319.33
WAKEFIELD, LISA	REBATE - LED FIXTURES	140.00
WESCO DISTRIBUTING	TRANSFORMER LUGS & WIRE	3,577.55
XEROX	COPIER CONTRACT 6/30-7/30/23	31.16
CITY SUB-TOTAL		79,470.63
PAYROLL	09.01.23 REGULAR	37,555.59
PAYROLL	09.01.23 LUMP SUM PAYOUT	5,884.39
PAYROLL	09.15.23	29,047.75
E. PLASCENCIA	DEPOSIT REFUND	89.61
C. RIEMENSCHNEIDER	DEPOSIT REFUND	138.14
M. HALL	DEPOSIT REFUND	195.06
IA TREASURE HUNT	UNCASHED CHECKS	29.57
RPGI	PURCHASED POWER	110,686.65
PSN	MONTHLY FEE	74.95
IDR	SALES/USE TAX	5,239.74
IDR	WET	2,454.36
KAUFFMAN	AWARD DISTIB	288.87
ADVANTAGE ADMIN	MONTHLY FEE	52.50
ADVANTAGE ADMIN	HRA CLAIMS	188.98
CASEY'S FUEL CARD	PD FUEL	75.00
	MID-CYCLE CLAIMS PAID	192,001.16
TOTAL APPROVED BY COUNCIL		271,471.79


TOTAL CONSENT BY FUND

GENERAL	34,295.94
ROAD USE	7,139.32
CAPITAL PRJ	678.90
KAUFFMAN	288.87
WATER UTILITY	20,114.48
R/O PRJ	4,772.45
SEWER UTILITY	10,908.93
LAGOON PRJ	9,013.00
ELECTRIC UTILITY	183,358.58
STORM SEWER	901.32
TOTAL	271,471.79

AUG REVENUE BY FUND

GENERAL FUND	31,675.94
ROAD USE	15,467.36
ST IMPRV RESERVE	14.20

LOST	19,288.31
WATER UTILITY	41,178.89
WATER IMPRV	5,044.13
SEWER UTILITY	18,196.61
SEWER IMPRV	10,812.84
ELECTRIC UTILITY	201,480.36
STORM WATER UTILITY	5,399.36
TOTAL	<hr/> 348,558.00



Craig Pfantz, Mayor

Attest:



Lori Bearden, City Clerk